

ACD SERVICES UK LTD

Eastlands, 33 East Mersea Road, West Mersea, Colchester, Essex CO5 8SU

Health & Safety Policy

ACD Services UK Ltd was incorporated in 2014, having originally been established as a sole trader in 1979, and provides a range of drainage services to a diverse customer base including industrial, commercial, retail, leisure and the general public. It is a family owned company based in West Mersea, Colchester and employs 7 people.

As a responsible company and employer the Directors of ACD Services UK Ltd recognise they have a legal duty of care towards protecting the health and safety of its employees and others who may be affected by the company's activities and are committed to ensuring the highest reasonably practicable standards of health and safety during the course of our business. In particular, they acknowledge their duties under the Health and Safety at Work Act 1974 and secondary health and legislation

The Directors of the company will:

- bring this Policy Statement to the attention of all its employees
- manage health and safety risks and thereby prevent accident and work related ill health. In particular by carrying out and regularly reviewing risk assessments
- communicate and consult with our employees on matters affecting their health and safety
- comply fully with all relevant legal requirements, codes of practice and regulations at international, national and local levels
- eliminate risks to health and safety, where possible, through selection and design of materials, buildings, facilities, equipment and processes
- encourage staff to identify and report hazards so that we can all contribute towards improving safety
- ensure that emergency procedures are in place at all locations for dealing with health and safety issues
- maintain our premises, provide and maintain safe plant and equipment
- only engage contractors who are able to demonstrate due regard to health & safety matters
- provide adequate resources to control the health and safety risks arising from our work activities
- provide adequate training and ensure that all employees are competent to undertake their work
- provide an organisational structure that defines the responsibilities for health and safety
- provide information, instruction and supervision for employees
- regularly monitor performance and revise policies and procedures to pursue a programme of continuous improvement
- where risks cannot be eliminated they will be minimised by substitution, the use of physical controls and safe systems of work, or as a last resort, the use of personal protective equipment.

This policy is reviewed at least annually and revised as necessary to reflect changes to the business activities and any changes to legislation. The next policy review date is **1st January 2019**

Signed:  Jonathan Mills (Managing Director) Dated: 1st January 2018

